



Interior Design Intern

INDIANAPOLIS, INDIANA

Thrive in arcDESIGN's energetic, collaborative environment. As part of our team, you'll gain a wide range of experience in the field—from ideation to technology-driven design, marketing to client relations—and view first-hand the relationship between design and culture.

Our competitive internship programs equip architectural and interior design students with skills in every aspect of the business. Hands-on training and mentoring offer personalized educational experiences. Come be a part of the leading edge in architecture and design at arcDESIGN's Intern Program. Our progressive, open studio environment exposes interns to advanced technology and forward-thinking projects, working closely with some of the best minds in the field.

arcDESIGN is an energetic architectural + interiors firm located in downtown Indianapolis that is currently looking to fill intern level positions. This person will be responsible for assisting with design, construction document production, and construction administration. Candidate must be a self-starter and able to handle multiple projects and tasks.

Primary Responsibilities

Work with the Project Leader, Project Architect and Interior Designer to understand the goals for the team and the project.

- Train on Revit/BIM, and gain hands-on experience.
- Work on real projects, as a valued part of the team.
- Tour job sites.
- Attend client meetings.
- Engage in the arcDESIGN mentorship program (aDvisor).
- Earn NCIDQ, IDCEC, NCARB and school program credits.
- Learn from experts at weekly AIA and IDCEC approved Lunch-and-Learns.

Requirements Include

- Design Software: Basic knowledge in Revit, Microsoft Office, Adobe Creative Suite and other 3D software is beneficial.
- Strong graphic design and/or photography abilities are a plus.
- Ability to work both as part of a team and independently.
- Ability to effectively meet deadlines.
- Basic knowledge of sustainability, integrated design and LEED guidelines.

Required Experience

- Currently enrolled in an accredited undergraduate or master's degree program for architecture, interior design or related program.
- Previous internship with an architectural or interior design firm or related firm is a plus.

How To Apply

Option 1: Fill out the contact form and upload your resume and portfolio to arcdesign.us/careers. *Maximum attachment size limit is 15MB.*

Option 2: Please forward your resume and portfolio in PDF format to careers@arcdesign.us. *Maximum email size limit is 15MB.*

arcDESIGN is an Equal Opportunity Employer. All qualified individuals are encouraged to apply, regardless of race, gender, religion, age, national origin, disability, veteran status or sexual orientation.

Insurance requirements mandate that criminal background checks must be obtained on all new arcDESIGN employees.

arcDESIGN is a 40+ person architectural and interiors firm committed to engaging, surprising and challenging our clients in all aspects of design and project delivery. We turned twenty years old in 2019, and have created a flexible, engaging, work hard/play hard environment.

For more information, go to [arcDESIGN.us](https://arcdesign.us).